

Hello,

First off, we would like to congratulate your child on completing their primary school journey. We recognise this week marks a big stepping stone in their life and we are thankful that you have chosen QKA to continue your child's educational journey. This email will be our final correspondence with you in regards to our transitional email communication before we can all relax and enjoy the summer holidays. By now you will have received information from us on;

- Offer Pack
- Reasonable Adjustments & Alternative Approaches
- RESPECT Charter
- Virtual Tour
- Uniform Ordering, Collection, Measuring and Sizing guidance
- Optional Transitional Projects
- Proof of ID Requirements

If you would like a reminder of the information we have sent you, this can be found on our website via the following link:

<https://www.qka.education/page/?title=Messages+from+transition+coordinator&pid=273>

Our **Virtual Assembly on Wednesday 15th July, at 1.30pm** will be streamed live from our Facebook Page. You do not need to have a Facebook account to be able to view to content on our page www.facebook.com/QueenKatharineAcademy/. Within our virtual assembly there will be a welcome talk from our principal, Mrs Lynn Mayes. You will also have the opportunity to hear from key members of staff who are involved in your child's transition who will discuss information for variety of key topics, such as first day information, uniform and school times. We are also aiming to place the video on our website following the live stream and will also remain on our Facebook page for you to watch at your leisure.

Welcome message from Tutors

You will have also received a letter in the past few weeks with your individual tutor group allocation and tutors name. If you have not received this, please email admissions@qka.education and we can arrange for this information to be sent to you.

Your child's tutor has created a short message for them and these can be found on our website via the following link <https://www.qka.education/page/?title=Messages+from+Year+7+Tutors&pid=279>.

First Day Information

As we approach the end of the academic year, I am sure that you have many questions about school opening in September. I would therefore like to share with you draft plans for the full re-opening in the Autumn. The overriding principle is that in order to minimise the risk, all students at all times will follow new routines and follow all health and hygiene guidance. In order to embed these new expectations, we will be having a phased return from Monday 7th September, moving towards a full return for all students from Monday 14th September. **Your child's first day will be Monday 7th September.**

Groups and Zones

As the Government recommends, year groups will form 'bubbles' and will, as far as is possible, be kept separate from other year groups. Each year group will have its own 'Zone' and will arrive and leave through a separate entrance. Year 7's will be 'zoned' within the downstairs AB area.

Arrival/Departure Times

The site will not open until 8.15am and no students should attend before this time. Unfortunately parents will need to remain in the car park area and must not come into the school to help us maintain safe distancing for all staff and students. **On the first day they will need to arrive via the main Entrance no earlier than 8.15am and no later than 8.40am.** The following days they will need to arrive and depart from their designated entrance doors that will be clearly marked, they will be shown where these are on their first day.

At the end of the day, students will be dismissed by their Progress Leaders between 2.40pm and 2.50pm to avoid large gatherings. Students will be escorted out of the building promptly by their tutors. Students should not remain on site at the end of the day, leaving immediately and going directly home.

Uniform

Students should be dressed in full uniform. The Government advises that this does not need washing more than usual. We will not be supplying spare uniform items due to health and safety. No changing facilities will be available, so students should arrive PE-ready or Dance ready on the days when they are timetabled for these subjects – your child will receive their full timetable within their first few days. Students will not need to bring any kit with them on the first two days as they will have no PE or dance lessons.

Travel to school.

Students who arrive by public transport will need to wear masks/face coverings when travelling. These should be safely stored in a bag during the day. Lockers will not be available for the first few weeks, so all students should bring a bag in which they can fit their equipment for the day. We strongly encourage students to walk or cycle to school if they can.

Lunchtime

Lunchtimes will be staggered. Students will eat with their year group and the food service will be from different points around the school. Mixing between year groups or entering the zone of another year group will not be permitted inside the building. The food service will be limited and **we recommend that student's bring a packed lunch with them.**

Term dates

Term dates for 2020/2021 can be found on our website
<https://www.qka.education/page/?title=Term+Dates&pid=32>

We would like to take this opportunity to wish you a lovely summer holiday. If you require any further information please email admissions@qka.education. We look forward to meeting you all in September, stay safe and take care.

Ms Osborne



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