



## Highlees Primary School Local Safeguarding Arrangements

September 2025

<b>Designated Safeguarding Lead (DSL):</b>	Name: Chris Venables (Principal) Email: <a href="mailto:cvenables@hefed.org">cvenables@hefed.org</a> Phone: (01733) 264294
<b>Deputy Safeguarding Leads</b>	Name: Sharon Edwards (Family Support Worker) Email: <a href="mailto:sedwards@hefed.org">sedwards@hefed.org</a> Phone: (01733) 264294
	Name: Sam Copeland Vice Principal Email: <a href="mailto:scopeland@hefed.org">scopeland@hefed.org</a> Phone: (01733) 264294
	Name: Victoria Cadman (EYFS Leader and Assistant Head of School) Email: <a href="mailto:vcadman@hefed.org">vcadman@hefed.org</a> Phone: (01733) 264294
	Name: Sue Hallam (SENDCO) Email: <a href="mailto:shallam@hefed.org">shallam@hefed.org</a> Phone: (01733) 264294
<b>Prevent Lead - for concerns related to radicalisation:</b>	Name: Chris Venables Email: <a href="mailto:cvenables@hefed.org">cvenables@hefed.org</a> Phone: (01733) 264294
<b>Looked After and Post Looked After Children Designated Teacher:</b>	Name: Sue Hallam Email: <a href="mailto:shallam@hefed.org">shallam@hefed.org</a> Phone: (01733) 264294
<b>Online Safety Lead:</b>	Name: Stephen Robson Email: <a href="mailto:srobson@hefed.org">srobson@hefed.org</a> Phone: (01733) 264294
<b>Family Support Worker:</b>	Name: Sharon Edwards Email: <a href="mailto:sedwards@hefed.org">sedwards@hefed.org</a> Phone: (01733) 264294
<b>Special Education Needs Lead (SENCo):</b> <i>Staff roles and contact information - ideally with photos or linked to school website with photos</i>	Name: Sue Hallam Email: <a href="mailto:shallam@hefed.org">shallam@hefed.org</a> Phone: (01733) 264294
<b>Local Authority Designated Officer</b>	Email: <a href="mailto:LADO@peterborough.gov.uk">LADO@peterborough.gov.uk</a>



<b>(LADO) - for concerns relating to adults working with children:</b>	Phone: (01733) 864038 Out of Hours: (01733) 864180
<b>LA Multi Agency Safeguarding Hub (MASH):</b>	Email: <a href="mailto:referralcentre.children@cambridgeshire.gov.uk">referralcentre.children@cambridgeshire.gov.uk</a> Phone: (01733) 864170
<b>Academy Behaviour Policy</b>	
<b>TEFAT Attendance Policy</b>	
<p><b>Emergency Contacts for out of school hours:</b></p> <p><b>Police - call 999 if a crime is taking place or someone is in immediate danger</b></p> <p><b>Police - call 101 for non urgent Police matters that do not require an immediate response</b></p> <p><b>MASH - 24 hours call (01733) 864170 or for out of hours (01733) 234724</b></p> <p><b>NSPCC Helpline: 0808 800 5000</b></p> <p><b>ChildLine: 0800 1111</b></p> <p><b>For a non urgent concern email <a href="mailto:cvenables@hefed.org">cvenables@hefed.org</a>, this email address is checked once every 24 hours when the school is closed.</b></p>	

<b>Online Safety Guidance:</b>	Think U Know <a href="https://www.thinkuknow.co.uk/parents/">https://www.thinkuknow.co.uk/parents/</a>
<b>Online Safety - reporting concerns:</b>	CEOP <a href="https://www.ceop.police.uk/safety-centre">https://www.ceop.police.uk/safety-centre</a>
<b>Support for parents/carers:</b>	Mental Health <a href="https://www.youngminds.org.uk/">https://www.youngminds.org.uk/</a>



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